

GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER



Amanda R Toney, Treasurer, Real Property Lister

Phone: 920-294-4019

Stefanie Meeker, Chief Deputy Treasurer

Phone: 920-294-4015

Jessica McLean, Deputy Treasurer

Phone: 920-294-4018

Fax: 920-299-5064

RURAL ADDRESS ASSIGNMENT

Rural address assignments will follow Chapter 217 of the Code of Green Lake County relating to Road Names and Building Numbers.

GENERAL INFORMATION:

1. The landowner or their designee may obtain a rural address assignment application from the County Real Property Lister located in the County Treasurer's Office or from the local Town Board Designee.
2. Once completed, forward the form to the appropriate local Town Board Designee (listed on reverse) with a copy of an aerial image of your parcel with structure location marked. Visit the Green Lake County website at www.co.green-lake.wi.us to obtain an aerial image.
3. The local Town Board Designee forwards the completed rural address assignment application with aerial image to the County Real Property Lister to review all information.
4. The County Land Use Planning and Zoning Department, GIS Office will assign an address within 5 business days and return the rural address assignment form with the assigned address to the Real Property Lister.
5. The Real Property Lister will distribute copies of the completed rural address assignment form along with a letter to:
 - a) Landowner
 - b) Town Board
 - c) Sign manufacturer
6. Once received back from the Real Property Lister, the landowner will need to take a copy of the address assignment form to their local post office if planning to receive mail at the newly assigned address.

INFORMATION NEEDED TO ASSIGN AN ADDRESS:

- 1) Completed Rural Address Application with signatures.
- 2) A marked up aerial image from the GIS map located on the County website at www.co.green-lake.wi.us .

The following is a list of contacts regarding rural address assignment forms and/or measurements. In addition to the local town board designee, the forms are also available through the Real Property Lister located in the Green Lake County Treasurer's Office, 571 County Road A, Green Lake WI 54941. Phone (920) 294-4018.

Town of Berlin

Robert Bahn, Chairman
N7702 County Road F
Berlin, WI 54923
(920) 361-3702

Town of Brooklyn

Michael Wuest, Chairman
N6638 Forest Ridge Rd
Ripon, WI 54971
(920) 428-6690 or (920) 294-6600

Town of Green Lake

Katie Mehn, Clerk
N8851 County Road VV
Berlin WI 54923
(920) 229-4109

Town of Kingston

Janel Nickel, Clerk
W6368 E Pine St
Dalton, WI 53926
(920) 394-2208
or
Alan Hoffman
N786 County Road H
Dalton, WI 53926
(920) 291-5130 or (920) 394-3293

Town of Mackford

Sandy James, Clerk
W394 County Road S
Markesan, WI 53946
(920) 398-2693

Town of Manchester

Corrine Krueger, Clerk
W2715 County Road S
Markesan, WI 53946
(920) 398-2295

Town of Marquette

Brittney Frederick, Clerk
W3478 County Rd B
Markesan, WI 53946
(920) 203-8009

Town of Princeton

Allan Weckwerth
920-295-4057
or
Jill Bartol, Clerk
W5201 Oxbow Trail
Princeton, WI 54968
(920) 295-2067

Town of St. Marie

James Karlovich, Chairman
W3472 County Road CC
Princeton, WI 54968
(920) 295-3432

Town of Seneca

Joseph Formiller, Chairman
W4490 Chappa Rd
Berlin, WI 54923
(920) 361-2693

GREEN LAKE COUNTY APPLICATION FOR RURAL ADDRESS

PROPERTY OWNER INFORMATION

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

PROPERTY INFORMATION

TOWN OF _____

_____ ¹/₄ _____ ¹/₄ SECTION _____ TOWN _____ N, RANGE _____ E

PLAT NAME _____ OR CSM # _____

TAX PARCEL NUMBER: _____

SITE ROAD NAME: _____

*****AERIAL IMAGE WITH STRUCTURE LOCATION MUST BE ATTACHED*****

Visit the Green Lake County website to view aerial images at www.co.green-lake.wi.us

Property Owner Signature Date

Town Designee Signature Date

Email, mail or deliver to:

Town of Brooklyn

N5988 County Road A

Green Lake WI 54941

EMAIL: clerk@townofbrooklyn.com

OFFICE USE ONLY

DATE RECEIVED: _____ NEW NUMBER ASSIGNED: _____

ZIPCODE _____ POST OFFICE _____